**ACADEMY OF PREFORMING ARTS**

**2023-2024 FINANCIAL CONTRACT**

**The APA financial contract consists of the following:**

* Enrollment Fee
* Costume Payment
* Tuition, Other Fees and Delinquent Accounts
* Exceptions
* Tuition Payment Schedule
* Class Schedule & Delivery Method

**Tuition**

* Tuition is calculated for a full year commitment by the total Family class hours that dancers enroll in.
* Tuition is not pro-rated, refunded or credited for missed classes or holidays.
* Tuition must be current, or a tuition payment plan must be arranged in order for a student to participate or remain enrolled in a class or a student will not be able to observe the class.

**NSF, Late Fees and Delinquent Accounts**

* Each NSF fee will incur a $25.00 fee.
* Replacement payment must be paid by cash or money order.
* A Late Fee of 10% of the remaining tuition due per month is charged to accounts 30 days past due. Delinquent accounts (unpaid tuition and other fees for the season) will be subject to Small Claims.

**Tuition Payment Schedule**

* Tuition will be invoiced on a monthly basis .
* The First invoice will be generated October 1st and the remaining 7 invoices will be generated the 1st of each month with a due date of the 15th.
* Tuition for each family will be loaded in Compudance on the oldest child’s account.
* Invoices will be paperless and available in Compudance. If you would like an invoice emailed to you, please let Cheryl or Dawn know and that can be arranged.
* Late fee of 10% will be assessed if payment is not made by the 15th of the month.
* A 3% discount if paid half year and 5% if paid whole year

**Costume Payment**

Costume payments in the amount of $75.00 per class (this covers all alterations as well as costume) enrolled are due on or before January 15 of the enrolled school year for all students. No costumes will be ordered for students with unpaid tuition and fees, or if a student notifies the APA Director that he/ she will not participate in the End of the Year Recital. Once a costume is ordered, your payment is non-refundable. Costumes must be paid in full by February 1st

**Exceptions**

Refunds or waived tuition may be granted by the APA Director for only these events:

* Severe injury or illness that prevents the student from dancing
* Relocation out of the area

A written explanation of these events is required for consideration. The APA Director must sign a contract release that shows agreement to the written explanation in order to grant a refund or waived tuition.

**Parental Responsibility**

Parents are responsible to regularly check APA web site postings, Facebook, emails and/or Parent Portal sent from APA for the information about class visitation days, rehearsals, cancelled classes, and other events. Parents are responsible for the behavior of their children at all times in the Studio.

**Dance Class Etiquette**

* Notify APA if you will be late or absent as a courtesy to all teachers and students.
* Class Tardiness: For consideration and safety, students who arrive more than 5 minutes late to class without advance notice will only be permitted to observe class.
* Bubble Space: Be respectful of each other’s space; hands must be kept to yourself.
* Visitation: Any visitor within a classroom will turn off cell phones; take conversations to the lobby. Please don’t side-direct your dancer; all the instructor to teach the class
* If your dancer is sick; keep them home!

**Class Attire**

Correct dance shoes must be in use by October. Students who fail to wear the required dance- wear and dance shoes will only be permitted to observe class. Clean dance- wear is available to borrow if forgotten on occasion.

* Girls: Leotards; pink or tan tights for ballet; black tights or jazz pants/ leggings are acceptable for jazz and tap
* Boys: Sweatpants; Jazz pants; athletic pants that allow them to move and stretch; t-shirts
* Footwear: Pink ballet shoes for ballet; Black jazz shoes for jazz; black tap shoes for tap; black jazz sneakers or jazz shoes for hip hop; Nude ‘foot undies” for modern or lyrical
* Hair: out of face, neatly tied back, preferably up off-neck. Ballet, modern, lyrical required to be off the neck.
* No gum, no jewelry during class; both are potentially dangerous.

**Class Schedule**

The APA staff reserve the right to set up the class schedule based on class enrollment. Classes will be provided through in- person and/ or an online platform. In the event of extreme weather or uncontrollable events when classes must be cancelled, make-up classes will be scheduled at the APA staff’s discretion. To find out if classes are cancelled, check APA website or FB page. Classes will be provided through in-person and/ or an online platform.

**APA Release/ Liability Waiver**

In consideration of the benefits derived from Academy of Performing Arts (APA), students waive all claims arising out of the dance instruction rehearsal, training, and performances at APA whether caused by negligence or otherwise, and whether for bodily injury, property damage, or loss or otherwise, which students may ever have against APA, its successors, and assigns, and its officers, directors, shareholders, employees and agents, and their heirs, executors, and administrators. Students additionally waive all claims arising out of (1) the act of being transported to and from such activities and I understand that certain risks are involved and waive the right to any legal action for any injury sustained on school property resulting from normal dance activity or any other activity conducted by the students before, during or after class time. It is required that all students be covered by their family’s insurance. If injury occurs, it is understood that the student’s own policy is the only source of reimbursement. I certify that the students is in good health and capable of participating in all the activities and classes. I am also aware that APA videotapes or takes photographs of students from time to time. APA is hereby granted permission to take such photographs for us in brochures, websites, posters, advertisements, and other promotional materials it creates. Permission is also hereby granted for APA to record the end of the year Recital and any special performances throughout the year.

**Compudance Conditions- POLICY- POLICY**

Your email and personal information is not for sale. We collect standard customer information. CompuDance understands how important this information is to you. We are committed to keeping it strictly confidential. Your privacy is not for sale. We will never sell, rent, or otherwise abuse the private information you have trusted us with.

**We do not SPAM or sell your email address**

CompuDance has an anti-spam policy that prohibits selling, sharing, or otherwise abusing your email address. We collect it to serve as your login identifier and for our systems to communicate updates to you.

**Date Security**

CompuDance uses SSL (Secure Socket Layer) encryption for entering personal information into our system. We use Meritus Payment Solutions/ Pay Safe as our third- party credit card processing company. You will be setup on your own Meritus Payment Solutions account which we do not have access to.

**About your Privacy**

We sometimes work with a third-party through affiliate agreements and website co-brands. We are not and cannot be responsible for the privacy policy of these third-party sites or how they treat information. We may also disclose personal information when required by law or in the good-faith belief that such action is necessary in order to conform to the edicts of the law or comply with a legal process served on our company.

**Policy Changes**

Our privacy guidelines will not change without our knowledge. We will notify you by email of any significant updates to this policy or any notable changes to the way we collect or use personally identifiable information.

For specific Terms and Conditions or your registration with the school of our choice, please refer to your school’s specific Terms and Conditions. You must also check with your school for any return or refund policy.

By using our web portal, you consent to our online Privacy Policy and to our use of your information that is collected or submitted as described in our Privacy Policy.

If a student drops out of classes, tuition is due for any months that student has danced including the month that the noticed was given that they were leaving APA. If after November, costume charges are also owed if costumes have been ordered.

**Academy of Preforming Arts Tuition Rates**

**Hours: Min of Classes Monthly Cost**

|  |  |
| --- | --- |
| 0.5 | $26.65 |
| 0.75 | $38.73 |
| 1 | $50.80 |
| 1.25 | $60.00 |
| 1.5 | $70.00 |
| 1.75 | $83.00 |
| 2 | $89.90 |
| 2.25 | $100.83 |
| 2.5 | $106.00 |
| 2.75 | $116.35 |
| 3 | $122.5 |
| 3.25 | $130.00 |
| 3.5 | $135.33 |
| 3.75 | $144.81 |
| 4 | $148.75 |
| 4.25 | $154.01 |
| 4.5 | $162.93 |
| 4.75 | $167.50 |
| 5 | $171.25 |
| 5.25 | $177.30 |
| 5.5 | $185.93 |
| 5.75 | $187.65 |
| 6 | $189.39 |
| 6.25 | $193.69 |
| 6.5 | $198.00 |
| 6.75 | $199.44 |
| 7 | $203.75 |
| 7.25 | $208.06 |
| 7.5 | $212.38 |
| 7.75 | $218.13 |
| 8 | $223.88 |
| 8.25 | $226.75 |
| 8.5 | $229.63 |
| 8.75 | $232.50 |
| 9 | $235.38 |
| 9.25 | $238.25 |
| 9.5 | $241.13 |
| 9.75 | $244.00 |
| 10 | $244.00 |
| 10.25 | $246.88 |
| 10.5 | $249.75 |
| 10.75 | $252.63 |
| 11 | $255.50 |
| 11.25 | $258.38 |
| 11.5 | $261.25 |
| 11.75 | $261.25 |
| 12 | $264.13 |
| 12.25 | $267.00 |
| 12.5 | $269.88 |
| 12.75 | $272.75 |

SIGNATURE AND DATE

The Patries hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Student (s) Name of Responsible Party: (list student names below)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature Date

Agreement accepted and witnessed by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date